

Community Services and Recreation

DRAFT MINUTES/UNAPPROVED

To: Community Services Commission Members

From: Eileen P. Pettit, Acting Director

Re: Commission Meeting of March 10, 2008

Meeting was called to order by Chairman Laurie Jean Hannon at 5:30 p.m.

I. Attendance:

Present: Laurie Jean Hannon, Frank Kruglik, Judith Mackay, Antoinette Giordano-McKeon, William Carey, Walter Heinig, Michael Compare.

Staff: Dan Riccio, Jr. ( Secretary), Eileen Pettit, Acting Director.

Absent: Scott Leamon, Thomas Balga.

II. Acceptance of Minutes:

Correction of previous minutes from February 4, 2008 meeting was proposed by Antoinette Giordano-McKeon. It should be documented in minutes under Old Business how the commissioners recommended a candidate for Director. It should be noted that a subcommittee was formed to screen and interview candidates for the position of Director (Antoinette Giordano-McKeon, Frank Kruglik and Judith Mackay). There were quite a few applications to go through and they were separated in three stages – potential, not qualified, qualified. They met for two nights in January (3 - one night and 3 – 2<sup>nd</sup> night). There was a group of six highly qualified candidates for the job and were interviewed. The subcommittee made a recommendation of one candidate for the position of Director to Janet McCarty. Scott Leamon would like it noted that as a subcommittee, all three commissioners signed off on the recommendation, and the recommendation was hand delivered to Ms. McCarty's assistant the following morning. Antoinette Giordano-McKeon feels they have a good group of commissioners and have been involved in the interview process. A copy of the Charter and copy of the article in the New Haven Register is attached to the minutes and will be distributed to all members of the commission. It is noted that all procedures in the Charter were followed by the subcommittee.

The commission will await a revised copy of the minutes before acceptance.

### III. Correspondence:

A letter was written to the candidate on March 4<sup>th</sup> offering the position, and at this point the commission was asked not to mention the name since he still has to pass the physical, background and credit checks.

### IV. Directors Report:

Community Services Division:

Energy Assistance: 305 total applications – 273 sent to Community Action and 32 made an appointment, but did not show or needed additional information. Next year new legislation introduced a pilot program that may require the town to not only process applications, but follow through with approval, etc.

Project Graduation: Nancy Leddy has announced Project Graduation is moving along. There is a change of location from Sunrise Resort to Quassy. On March 11<sup>th</sup> there will be a free Parenting Workshop at the high school. They are anticipating a good turnout since advertising in nursery schools and pediatrician offices.

Senior Center: John Heeran, part time bus driver retired and a new driver has been hired and will be starting soon.

### V. Finance Report:

Community Services: Overtime over expended. Recommendation to put overtime line in for Recreation, Community Services and Senior Center.

Welfare Budget: Under budget.

Senior Center: Bus maintenance/repair, and building maintenance will be overspent – increasing both lines.

Day Care: No report.

Project Graduation: Special funds – Letters were sent out to 90 businesses and to parents of senior.

VI. Old Business:

The Commission will sponsor a Community Services/Recreation Recognition Breakfast on Wednesday, March 12 at 8:30 a.m. in the Game Room at the Recreation Center. The commission wants to thank the Community Services/Recreation Department for a job well done over the past 11 months.

Antoinette Giordano-McKeon reported that Kevin Gilbride, Offensive Coordinator for the New York Giants has been recruited by Nancy Leddy for a special fundraiser on April 29<sup>th</sup> for Project Graduation. There will be a special “meet and greet” program. He will speak; there will be a question and answer segment and a film of the highlight of the season. There will be raffled items and we are hoping for an autographed Eli Manning football jersey. Tickets will go on sale soon.

VII. New Business:

Senior Citizen’s Center Manager, Judith Cormier spoke. The mission of the senior center is to respond to the ever-changing needs of mature adults and their families. Providing opportunities for: personal enrichment, wellness, social and recreational activities, volunteerism, information and referral, advocacy. She spoke of the various programs the Center offers as well as providing two vans for transportation for medical appointments in North Haven, New Haven and Hamden. Daily activities include shopping, hairdresser, banking, errands, etc.

Nancy Leddy will be guest speaker concerning Project Graduation at the next meeting.

VIII. Public Participation:

NHTV

IX. Adjournment:

Laurie Jean Hannon made a Motion to Adjourn, seconded by Judith Mackay. Meeting was adjourned at 6:10 p.m.